

## **Minutes of the Annual General Meeting**

**Held on 27<sup>th</sup> March 2018, at the University of Leicester**

Co-Chair: Carina Buckley and Steve Briggs

*Documents were provided online in advance of the AGM and at the meeting itself.*

### **1) Minutes of the previous meeting**

The minutes of the AGM held on 11<sup>th</sup> April 2016 were accepted as a true record.

### **2) Matters arising**

There were no matters arising.

### **3) Co-Chair's Report**

The Chair's report was presented by Carina Buckley and Steve Briggs. Copies had been made available in advance of the meeting. The meeting received the report.

### **4) Secretary's Report**

The Secretary's report was presented by Katharine Stapleford. Copies had been made available in advance of the meeting. The meeting received the report.

### **5) Treasurer's Report**

The Treasurer's report was presented by Andy Hagyard. The meeting received the report.

### **6) Working Group Reports**



Association for Learning Development in Higher Education

Reports were received from the following Association Working Groups:

Professional Development

Research & Development

LearnHigher

Communications & Membership

Copies had been made available in advance of the meeting. The meeting received the reports.

## **7) Confirmation of Steering Group for 2018/19**

The constitution of ALDinHE allows for up to 16 people on the Steering Group. A call for nominations (circulated to members via the LDHEN list 21 days in advance of the AGM) produced fifteen nominations, which had been made available in advance of the meeting and remain available at the above URL. Therefore no formal ballot was required.

The nominees present introduced themselves, and the AGM confirmed the following membership of the Steering Group 2018/19:

Steve Briggs  
Carina Buckley  
Adam Carter  
Tim Hinchcliffe  
Debbie Holley  
Katherine Koulle  
Louise Livesey  
Amanda Pocklington  
Christie Pritchard  
Sandra Sinfield  
Katharine Stapleford  
Zeynab Suka-Bill  
Pamela Thomas  
Ella Turner  
Helen Webster

Maria Kukhareva was co-opted onto the steering group with a particular responsibility for Research & Development and Scholarship of Learning Development during 2018-19.

## **8) Proposed amendment to institutional membership fees**



## Association for Learning Development in Higher Education

It was proposed to increase the institutional membership rate from £150 to £250 per year in order to cover additional costs such as a new website, paying for administrative support, coordinating the professional recognition scheme, facilitating training and CPD events during the year. Some discussion took place among members regarding whether this would discourage institutions from renewing membership. It was agreed to send a detailed rationale with renewal requests for 2018-19.

### **9) Any Other Business**

There was no further business.